

# New Back-Office Solutions Reduce Paperwork, Boost Efficiency and Improve Compliance

## **Solutions offer help for human resources, accounting and travel reimbursement departments**

LEXINGTON, Ky., April 25, 2011 /[PRNewswire](#)/ -- Lexmark International, Inc. (NYSE: LXX) today announced three new end-to-end, back-office solutions that accelerate the flow of information and enable companies to improve compliance and productivity.

These new [back-office solutions](#) leverage the end-to-end capabilities of Lexmark's smart multifunction products (MFPs) and Perceptive Software's ImageNow by seamlessly transforming data into usable information within core enterprise systems. Key benefits include reducing paper, processing time and compliance issues, which save companies time and money while accelerating results.

Today's solutions announcement addresses issues in three highly paper intensive, back-office operations:

- [Recruitment and Onboarding](#) makes the hiring process more efficient for managers, as well as HR staff, by eliminating manual tasks. The solution also ensures compliance by automatically detecting missing information such as critical forms, reports or signatures and reduces risk associated with managing and storing hard copy documents.
- [Invoice Processing](#) initiates the task at the point of receipt with intelligent capture on Lexmark MFPs to speed the process and reduce the cost of moving hard copy invoices. The solution accelerates matching, approval and payment by automating manual tasks in order to capitalize on vendor discounts, and synchronizes data with ERP and financial systems to ensure real-time visibility to payables.
- [Travel and Expense](#) eliminates paper and postage expenses by electronically capturing receipts in distributed locations. The solution reduces employee inquiries by providing self-service visibility to the report's status, and it also eases reporting, reconciliation and audit preparation by collecting documentation in a single repository.

These solutions leverage intelligent capture on Lexmark's MFPs with the award-winning e-Task interface, leading untrained users through the process, prompting for additional data when needed and quickly indexing and routing the information into the appropriate workflow. The information is then made available to be processed and collaborated on in a secure environment. Finally, the information you need is just a click away and can be accessed wherever it's needed, including from within the enterprise systems on which your business relies.

### **Supporting Quote:**

"These solutions are great examples of how Lexmark understands its customers' needs and develops, from the ground up, pragmatic solutions that save time and money," said Marty Canning, Lexmark executive vice president and president of Imaging Solutions and Services. "These solutions are easy to use, easy to deploy and provide quick productivity enhancements and return on investment."

### **Supporting Resources:**

To learn more about these back-office solutions, please click on the following links or visit us at [www.lexmark.com/backoffice](http://www.lexmark.com/backoffice).

- [Recruitment and Onboarding](#)
- [Invoice Processing](#)
- [Travel and Expense](#)

### **About Lexmark**

Lexmark International, Inc. (NYSE: LXX) provides businesses of all sizes with a broad range of printing and

imaging products, software, solutions and services that help customers to print less and save more. Perceptive Software, a stand-alone software business within Lexmark, is a leading provider of enterprise content management software that helps organizations easily manage the entire lifecycle of their documents and content, simplifying their business processes, and fueling greater operational efficiency. In 2010, Lexmark sold products in more than 170 countries and reported more than \$4 billion in revenue.

To learn more about Lexmark, please visit [www.lexmark.com](http://www.lexmark.com). For more information on Perceptive Software, please visit [www.perceptivesoftware.com](http://www.perceptivesoftware.com).

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